



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The Internet address for GSA *Advantage!* is: GSAAdvantage.gov.

Schedule Title: Management, Organizational, and Business Improvement Services (MOBIS)
FSC Group: 874-1 & 874-7
Contract Number: GS-10F-0172P

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at fss.gsa.gov.

Contract Period: 1/30/2004 – 1/29/2014

Contractor Name: High Performance Technologies, Inc.
Address: 11955 Freedom Drive, Suite 1100, Reston, VA. 20190
Phone Number: 703-707-2700
Fax Number: 703-707-0103
Web site: www.HPTI.com

Contact for contract administration:
High Performance Technologies, Inc.
Attn: Director of Contracts
11955 Freedom Drive, Suite 1100
Reston, VA. 20190
703-707-2700 (phone)
703-707-0103 (fax)
contracts@hpti.com

Business size: Large

ORDERING INFORMATION

- 1) Maximum order: \$1,000,000.00
- 2) Minimum order: \$300.00
- 3) Geographic coverage (delivery area): FOB Destination, “Domestic and Overseas Delivery”, the exact delivery time to be specified on Individual Delivery/Task Orders.
- 4) Point of production: Same as company address
- 5) Discount from list prices or statement of net price: To be negotiated at the task order level
- 6) Quantity discounts: Such discounts will be negotiated at the task order level
- 7) Prompt payment terms: Net 30 Days
- 8a) Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes
- 8b) Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Accepted Over \$2,500.00
- 9) Foreign items: Not applicable.
- 10a) Time of delivery: To be negotiated at the task order level
- 10b) Expedited delivery: Items available for expedited delivery are noted in this price list.
- 10c) Overnight and 2-day delivery: Contact Contractor
- 10d) Urgent requirements: Contact Contractor
- 11) F.O.B. point(s): Destination
- 12a) Ordering address: Same as company address
- 12b) Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA’s), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
- 13) Payment address: Same as company address
- 14) Warranty provision: Contractor’s standard commercial warranty
- 15) Export packing charges: Not applicable.
- 16) Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Contact Contractor
- 17) Terms and conditions of rental maintenance, and repair – Not applicable.
- 18) Terms and conditions of installation – Not applicable.
- 19) Terms and conditions of repair parts – Not applicable.
- 20) Terms and conditions for any other services – Not applicable.
- 21) List of service and distribution points – Not applicable
- 22) List of participating dealers – Not applicable
- 23) Preventative maintenance – Not applicable.
- 24a) Special attributes such as environmental attributes: Not applicable
- 24b) If applicable, indicate that Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at www.Section508.gov/.
- 25) Data Universal Number System (DUNS) number: 784366544
- 26) Notification regarding registration in Central Contractor Registration (CCR) database: Registered

SPECIAL ITEM NUMBERS (SINS) AWARDED

SIN 874-1: CONSULTING SERVICES

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- strategic, business and action planning
- systems alignment
- cycle time
- high performance work
- leadership systems
- performance measures and indicators
- process and productivity improvement
- organizational assessments
- program audits, and evaluations

SIN 874-7: PROGRAM INTEGRATION AND PROJECT MANAGEMENT SERVICES

Contractors shall provide services in the management, integration, and programs and projects. These services may include, but are not limited to:

- program management
- program integration (team leader)
- program oversight
- project management

MOBIS LABOR CATEGORY DESCRIPTIONS

MANAGER

<i>DESCRIPTION:</i>	Individuals requiring the training, analytical and programmatic skills, and experience to operate within a complex consulting environment. Must have experience areas such as process analysis, facilitation, cost-benefit analysis, process design and specifications, performance measures, baseline management, feasibility analyses, and transition planning. Equivalent experience may be substituted for a degree.
<i>MINIMUM / GENERAL EXPERIENCE:</i>	Must have a management background with demonstrated knowledge of a business or management technical discipline
<i>FUNCTIONAL RESPONSIBILITY:</i>	Managers typically are responsible for the technical contract management of programs and projects. They interact with various management levels within the operating unit, with other operating units, and with the customer community concerning programs and projects, operational decisions, and contractual clarifications.

<i>Level</i>	<i>Minimum Education</i>	<i>Minimum Experience</i>
Level 1	Master's degree	10 years
Level 2	Master's degree	12 years
Level 3	Master's degree	15 years

SUBJECT MATTER EXPERTS

<i>DESCRIPTION:</i>	Individuals requiring the training, analytical and programmatic skills, and experience to operate within a complex consulting environment. Must have experience in process analysis, facilitation, cost-benefit analysis, process design and specifications, performance measures, baseline management, feasibility analyses, and transition planning. Equivalent experience may be substituted for a degree.
<i>MINIMUM / GENERAL EXPERIENCE:</i>	Subject Matter Experts must possess technical training or equivalent experience in one of the following types of disciplines: business process reengineering, quality management, concept development, requirements development, process analysis, facilitation, cost-benefit analysis, process design and specifications, performance measures, baseline management, feasibility analyses, transition planning, modeling, and simulation, quality assurance, business, or management. Specialized knowledge can include, but is not limited to, business process reengineering, knowledge management, human factors, strategic and business planning, surveys, organizational assessments, financial management analysis, change management, and leadership/management development and domain-specific expertise.
<i>FUNCTIONAL RESPONSIBILITY:</i>	Subject Matter Experts provide highly sophisticated knowledge of complex customer processes and requirements. They apply technical expertise to assist in defining, analyzing, validating, and documenting complex process and organizational changes. They conduct complex business, organizational and change investigations through advanced research techniques, analysis, or development phases. As a participant in larger projects, they may provide solutions to a variety of difficult or complex problems. Subject Matter Experts have broadened technical skills or are developing specialized skills, may lead tasks within a project, occasionally lead for entire project, and occasionally supervise less senior staff at the project level.

<i>Level</i>	<i>Minimum Education</i>	<i>Minimum Experience</i>
Level 1	Bachelor's degree	8 years
Level 2	Master's degree	10 years
Level 3	Master's degree	12 years
Level 4	Master's degree	15 years

CONSULTANT

<i>DESCRIPTION:</i>	Individuals requiring the training, analytical and business skills, and experience to work in a management, organizational, or business process improvement environment focusing on specialized process improvement tasks. Equivalent experience may be substituted for a degree.
<i>MINIMUM / GENERAL EXPERIENCE:</i>	Consultants must possess professional training or equivalent experience in one of the following types of disciplines: process analysis, facilitation, cost-benefit analysis, process design and specifications, performance measures, baseline management, feasibility analyses, transition planning, modeling, and simulation, business process reengineering, business process analysis, information architecture planning and design, quality assurance, business, or management.
<i>FUNCTIONAL RESPONSIBILITY:</i>	Consultants provide analytical, advisory, and implementation services in areas such as concept development, requirements development, process analysis, facilitation, cost-benefit analysis, process design and specifications, performance measures, baseline management, feasibility analyses, transition planning, modeling, and simulation. They design solutions based on customer needs and technical considerations. They analyze job tasks, organizational structure and user requirements to provide improvement solutions. They apply analytical expertise to assist in defining, analyzing, validating, and documenting complex process or organizational solutions.

<i>Level</i>	<i>Minimum Education</i>	<i>Minimum Experience</i>
Level 1	Bachelor's degree	Entry level
Level 2	Bachelor's degree	2 years
Level 3	Bachelor's degree	3 years
Level 4	Bachelor's degree	4 years
Level 5	Bachelor's degree	5 years
Level 6	Bachelor's degree	8 years
Level 7	Master's degree	10 years

ANALYST

<i>DESCRIPTION:</i>	Individuals requiring the training, analytical and business skills, and experience to work in a management, organizational, or business process improvement environment focusing on specialized process improvement tasks. Equivalent experience may be substituted for a degree.
<i>MINIMUM / GENERAL EXPERIENCE:</i>	Analysts must possess professional training or equivalent experience in one of the following types of disciplines: process analysis, cost-benefit analysis, process design, performance measures, feasibility analyses, business process reengineering, and business process analysis.
<i>FUNCTIONAL RESPONSIBILITY:</i>	Analysts provide analytical and implementation services in areas such as concept and requirements analysis, process analysis, facilitation, cost-benefit analysis, process design, performance measures, baseline management, feasibility analyses, and transition planning. They typically perform the research and analysis required to support the design of solutions based on customer needs and technical considerations. They analyze job tasks, organizational structure and user requirements to provide improvement solutions.

<i>Level</i>	<i>Minimum Education</i>	<i>Minimum Experience</i>
Level 1	Bachelor's degree	Entry level
Level 2	Bachelor's degree	2 years
Level 3	Bachelor's degree	3 years
Level 4	Bachelor's degree	4 years

MOBIS LABOR CATEGORY RATES (including 0.75% IFF)

HPTi GSA MOBIS Labor Categories	1/30/09 – 1/29/10	1/30/10 – 1/29/11	1/30/11 – 1/29/12	1/30/12 – 1/29/13	1/30/13 – 1/29/14
Manager 3	\$253.18	\$262.55	\$272.26	\$282.34	\$292.78
Manager 2	\$219.26	\$227.37	\$235.79	\$244.51	\$253.56
Manager 1	\$144.56	\$149.91	\$155.45	\$161.21	\$167.17
Consultant 7	\$182.71	\$189.47	\$196.48	\$203.75	\$211.29
Consultant 6	\$160.26	\$166.19	\$172.34	\$178.71	\$185.33
Consultant 5	\$137.67	\$142.76	\$148.04	\$153.52	\$159.20
Consultant 4	\$122.76	\$127.30	\$132.01	\$136.90	\$141.96
Consultant 3	\$107.96	\$111.95	\$116.10	\$120.39	\$124.85
Consultant 2	\$81.72	\$84.75	\$87.88	\$91.13	\$94.51
Consultant 1	\$75.19	\$77.97	\$80.85	\$83.84	\$86.95
Subject Matter Expert 4	\$264.98	\$274.78	\$284.95	\$295.49	\$306.42
Subject Matter Expert 3	\$130.24	\$135.06	\$140.06	\$145.24	\$150.62
Subject Matter Expert 2	\$116.81	\$121.13	\$125.61	\$130.26	\$135.08
Subject Matter Expert 1	\$98.27	\$101.91	\$105.68	\$109.59	\$113.65
Analyst 4	\$92.22	\$95.64	\$99.18	\$102.84	\$106.65
Analyst 3	\$78.02	\$80.90	\$83.90	\$87.00	\$90.22
Analyst 2	\$68.96	\$71.51	\$74.16	\$76.90	\$79.74